

Minutes for the  
General Board Meeting for the  
Cottonwood Heights Parks and Recreation Service Area  
Held at 7500 South 2700 East, Cottonwood Heights, Utah  
On the 22nd day of May 2024  
Pursuant of Notice

**\*\*all minutes pending until approved at the following Board Meeting\*\***

Board of Trustees Present:

Bart Hopkin  
Dan Morzelewski  
Patti Hansen

Staff Present:

Ben Hill  
Lyse' Durrant  
Kevin Suchey  
Bonnie Harris  
Audrey Durfee  
Andrew Davis  
Allie Brown

A Work Session was held on May 22, 2024 @ 3:15pm where there was a Rec & Fit Department Update given by the Rec & Fit staff, and a discussion any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

4:00pm

## General Business

- A. Verification of Compliance – Open Meeting Law – Bart Hopkin
- B. Pledge of Allegiance
  - Ms. Durfee led the Pledge of Allegiance.
- C. Review and Approval of April 2024 General Board Meeting Minutes – Bart Hopkin
  - After review, Ms. Hansen made a motion to approve the April 2024 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Aye.”
- D. Review and Approval of the Financial Statement for April 2024 – Ben Hill
  - Mr. Hill presented the Financial Statement for April 2024 to the Board.
  - After review, Mr. Morzelewski made a motion to approve the April 2024 Financial Statement. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”
- E. Review and approval of Accounts Payable Selected Entries for April 2024 – Lyse’ Durrant
  - Ms. Durrant presented the Accounts Payable Selected Entries for April 2024 to the Board.
  - After review, Ms. Hansen made a motion to approve the April 2024 Accounts Payable Selected Entries. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

## INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
  - No comments
- B. Board District Representation Reports – Trustees

- The Board thanked CHRC staff for the work they put into the part time employee meeting, and Water Safety Day.

### C. Executive Directors Report – Ben Hill

#### INFORMATION & UPDATES:

- Outdoor Pool Opens:
  - Saturday, May 25<sup>th</sup>
  - CHAT Invitational: Wednesday, June 12<sup>th</sup> – Saturday, June 15<sup>th</sup>
- 2024/2025 TRCC Support Program with SLCO:
  - Application is Open: Deadline is June 16, 2024
  - Bywater Master Plan – Phase 1 (Scott Peters)
  - Ice Rink Improvements
- Ice Arena: Target re-opening date is Monday, July 1, 2024
  - Reevaluate and assess target re-opening date on/by Monday, June 3<sup>rd</sup>
- Park Tour with the Board, Executive Director, and Staff:
  - Antczak Park / Next week: \_\_\_\_\_?
- House Bill 257:
  - Sex-based Designations for Privacy, Anti-bullying, and Women’s Opportunities
  - Went into law and took effect on May 1, 2024
- CH2:
  - May’s CH2 Meeting was canceled:
    - Tim Tingey’s last day with the City will be June 21<sup>st</sup>
    - Tennis Courts – 2024 Resurfacing
    - Splash Pad Opening – May 24<sup>th</sup>
    - Butlerville Days: Thursday, July 25<sup>th</sup> – Saturday, July 27<sup>th</sup>
  - Next Meeting is Wednesday, June 12<sup>th</sup> at 10AM (Bart)
- Other Business:
  - Cottonwood Heights Shakeout (April 20<sup>th</sup>)
  - Foundation Golf Committee Meeting (April 23<sup>rd</sup>)
  - Antczak Park Clean-up (April 24<sup>th</sup>)
  - CH Parks, Trails, and Open Space Committee Meeting (April 24<sup>th</sup>)
  - Butler Park Tour with the Board (April 29<sup>th</sup>)
  - URPA Director’s “Zoom” Discussion (April 30<sup>th</sup>)
  - UASD Board Meeting (May 2<sup>nd</sup>)
  - Antczak Park Discussion with Ric Skinner – Granite Construction (May 2<sup>nd</sup>)
  - CHPRSA Safety Meeting (May 6<sup>th</sup>)
  - Water Safety Day! (May 8<sup>th</sup>)
  - CH Public Works Building Ribbon Cutting and Open House (May 13<sup>th</sup>)
  - URPA: WARPA Meeting (May 14<sup>th</sup>)

- Big Cottonwood Trail / Knudsen Park Community Event (May 15<sup>th</sup>)
- 1:1 Meeting with Tim Tingey – City Manager (May 16<sup>th</sup>)
- CHPRSA’s Summer Kick-Off Meeting (May 20<sup>th</sup>)
- CH City Council’s Work Session – District/City Boundary Adjustment (May 21<sup>st</sup>)

D. Discussion and Information regarding the 2023 Audit – Ben Hill

- Mr. Hill gave the Board an update on how the process of the 2023 Audit is going. K & C, CPA’s will be here next month to discuss the Audit.
- To be brought back in Special Business during the June 2024 Board Meeting.

E. Discussion and Information regarding the Certified Tax Rate 2024 – Lyse’ Durrant

- Ms. Durrant gave the Board an update regarding the 2024 Certified Tax Rate.
- To be brought back in Special Business during the June 2024 Board Meeting.

Special Business

A. Consideration and Recommendation to renewal of the Interlocal Agreement with Canyons School District – Resolution 2024 - 5

- After review, Mr. Morzelewski made a motion to approve the renewal of the Interlocal Agreement with Canyons School District – Resolution 2024 – 5. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Hopkin, Ms. Hansen and Mr. Morzelewski voting “Yes.”

B. Consideration and Recommendation to Approve Policy #470 Commemorative Markers – Resolution 2024-6

- After review, Ms. Hansen made a motion to approve policy #470 Commemorative Markers – Resolution 2024-6. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Ms. Hansen and Mr. Morzelewski voting “Yes.”

Meeting adjourned at 5:00 PM

The next meeting of the Board will be held on June 26, 2024 @ 3:15pm