

Cottonwood Heights Parks and Recreation Service Area

Board of Trustees

June 26, 2024

Work Session-2:30 pm
Board Meeting – 4:00 pm

AGENDA

WORK SESSION - *no action will be taken during the work session*

2:30 pm

- A. Discussion regarding annexation – Rachel Anderson, Fabion VanCott
- B. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Pledge of Allegiance
- B. Verification of Compliance – Open Meeting Law –Bart Hopkin
- C. Review and Approval of May 22, 2024 Board Minutes-Bart Hopkin
- D. Review and Approval of the Financial Statement for May 2024 – Ben Hill
- E. Review and Approval of Accounts Payable Selected Entries for May 2024 – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Presentation of the 2023 Annual Audit- K & C, CPA’s
- D. Executive Director’s Report – Ben Hill
- E. Fraud Risk Assessment-Lyse’ Durrant
- F. Discussion and Information regarding the Certified Tax Rate 2024-Lyse’ Durrant
- G. Discussion and Information regarding a lease for the two vehicles approved during the 2024 budget process through Zions Bank – Ben Hill
- H. Discussion and Information regarding a lease for new fitness equipment approved during the 2024 budget process – Ben Hill
- I. Capital Project Update

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve to Adopt the 2023 Audit Report –Resolution 2024-7
- B. Consideration and Recommendation to Establish and Adopt the pending Certified Tax Rate for the Cottonwood Heights Parks and Recreation Service Area - Resolution 2024-8
- C. Consideration and Recommendation to Approve the Lease for two vehicles through Zions Bank – Resolution 2024-9

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CLOSED MEETING (if needed and voted upon)

The above items will be discussed at the Board meeting on June 26, 2024 at 4:00 p.m. with a work session held at 2:30 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 1:00 pm on June 26, 2024 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.