

**Minutes for the
General Board Meeting and Work Session for the
Cottonwood Heights Parks and Recreation Service Area
Held Electronically via Zoom
On the 20th day of May 2020
Pursuant to Notice**

all minutes are pending until approved at the following Board meeting

Board of Trustees Present:

Carl Evans

Bart Hopkin

Dan Morzelewski

Others Present:

Ben Hill

Lyse' Durrant

Melissa Ruff

Marcie Burrill

A **Work Session** was held on May 7, 2020 @ 10:00 am via ZOOM to discuss the phased re-opening of the Cottonwood Heights Parks and Recreation Service Area due to the COVID-19 closure. Present at the electronic meeting: Carl Evans, Bart Hopkin, Dan Morzelewski, Ben Hill, Lyse' Durrant

MAY 20, 2020 AGENDA

Work Session (no action will be taken during the work session)

- A. Utah Open Lands-Cottonwood Heights Bonneville Shoreline-Mayor Peterson
- B. Discussion of any items listed on the General Board Meeting Agenda

General Business

Called to Order by Mr. Evans at 4:00 pm

- A. **Verification of Open Meeting Law- Carl Evans**
- B. **Review and Approval of April 15, 2020 Board Minutes**

- After a discussion of the minutes presented, upon a motion by Mr. Hopkin, seconded by Mr. Morzelewski and passed unanimously it was, RESOLVED, to approve the April 15, 2020 minutes.

C. Financial Statement

- The Board reviewed the Financial Statement for April, 2020 which was presented by Mr. Ben Hill.

Upon a motion by Mr. Morzelewski and a second by Mr. Hopkin and passed unanimously it was RESOLVED, to approve the Financial Statement for April, 2020.

D. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

- The Board reviewed the Accounts Payable Ledger of selected entries for April, 2020 which was presented by Ms. Lyse’ Durrant.
- Upon a motion by Mr. Hopkins and a second by Mr. Morzelewski and passed unanimously it was RESOLVED, to approve the Accounts Payable Selected Entries as written in the bill pay register.

Information / Discussion ITEMS

A. Citizen/Customer Comment

- No citizens were present.

B. Board District Representation Reports

- Mr. Hopkin reported that a citizen inquired about the status of the Master Plan for Antczak Park.
- Mr. Evans reported that a citizen inquired about how CHRPSA will be holding our group fitness classes amid the current state of COVID-19.
- Mr. Morzelewski had nothing to report.

C. Executive Director’s Report – Ben Hill

INFORMATION & UPDATES:

- Department Reports
- Capital Project Updates
 - Ice Arena Drive Through and South Parking Lot

- Gilson Engineering Concept
 - Canyons School District
- CH2
 - ~~Report on Tuesday, May 12th Meeting~~ (Canceled)
 - Next Meeting is Tuesday, June 9th at 10 AM (Carl)
- CH Parks, Trails and Open Space Committee
 - ~~Report on Wednesday, April 22nd Meeting~~ (Canceled)
 - Next “Zoom” meeting is Wednesday, May 27th (6 - 8 PM)
- City of Cottonwood Heights
 - Inter-Local Agreement Expires June 30th, 2020
 - Addendum to the 2020 Inter-Local Agreement – Exhibit
 - Butler Park
 - Mill Hollow Park
- Other

D. Discussion and information about the Certified Tax Rate 2020 –Lyse’ Durrant

- Ms. Durrant presented information about the Certified Tax Rate to the Board. This will be brought back as Special Business in June.

E. Discussion and Information regarding the 2019 Audit – Ben Hill

- Mr. Hill presented information about the 2019 Audit. This will be brought back as Special Business in June.

F. Discussion and Information regarding the Zions Bank Lease for Cardio and Zamboni Equipment – Ben Hill

- There was a Discussion of the Lease from Zions Bank for the Cardio and Zamboni Equipment, to be approved in Special Business.

G. Discussion and Information regarding the COVID -19 closure and re-opening.

- There was a discussion on how business has been since the re-opening of the facility on May 14, 2020.

- There was a discussion on how CHPRSA staff is handling the transition of the State moving from the Orange (Moderate Risk) phase to the Yellow (Low Risk) phase.
- There was a discussion on the guidelines CHPRSA will put in place to be able to open the outdoor pool for public swim while staying compliant with the Governors recommendation in the Yellow (Low Risk) phase.
- On behalf of the Board, Mr. Hopkin expressed their appreciation for all the hard work the staff of CHPRSA has done to ensure the safe and successful re-opening of CHRC.

Special Business

A. Consideration and Recommendation to Approve the Lease with Zions Bank for Cardio and Zamboni Equipment – 2020-5 – Ben Hill

- Upon a motion by Mr. Morzelewski and a second by Mr. Hopkin and passed unanimously it was RESOLVED to approve the Lease with Zions Bank for the Cardio and Zamboni Equipment -2020-5

Chairman Carl Evans adjourned the meeting to a closed Meeting.

I, Carl Evans, the Chairperson, for the Cottonwood Heights Parks & Recreation Service Area Board of Trustees swear the sole purpose for closing the meeting, with no recording or written minutes, is to discuss the following issues:

Litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

Upon a motion by Mr. Morzelewski, and a second by Mr. Hopkin and passed unanimously it was RESOLVED, to accept the Closed Meeting-Sworn Written Statement.

The next meeting of the Board will be June 17, 2020 at 4:00 p.m.