

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Salt Lake City, Utah
On the 19th day of May 2021
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Bart Hopkin
Dan Morzelewski
Carl Evans

Others Presents:

Ben Hill
Lyse' Durrant
Warren Hallmark
Melissa Ruff
Ryan Gardner
Kevin Suchey
Allie Brown
Marc Call

A Work Session was held on May 19th @3:15 pm where there was a discussion concerning Butlerville Days and URPA Conference updates as well as any items listed on the General Board Meeting Agenda.

General Board Meeting

4:00pm

General Business

A. Verification of Compliance – Open Meeting Law – Bart Hopkin

- It was verified that we are in compliance with notifications of a Public Meeting.

B. Review and Approval of April 21, 2021 Board Minutes – Bart Hopkin

- After a discussion of the minutes, upon a motion by Mr. Morzelewski, a second by Mr. Evans it was, RESOLVED, to approve the April 21, 2021 minutes.

C. Approval of the Financial Statement – April 2021 – Ben Hill

- The Board Reviewed the Financial Statement for April, 2021 which was presented by Mr. Hill
- Upon a motion by Mr. Evans, a second by Mr. Morzelewski and passed unanimously it was, RESOLVED, to approve the Financial Statement for April 2021.

D. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

- The Board Reviewed the Accounts Payable Selected Entries for April, 2021 which was presented by Ms. Durrant
- Upon a motion by Mr. Morzelewski, a second by Mr. Evans and passed unanimously it was, RESOLVED, to approve the Accounts Payable.

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comment

- None

B. Board District Reports

- Mr. Hopkin had a question concerning whether the Mountview Park Splash Pad will be turned on this season. The City will make a decision soon.

C. Aquatics Report – Marcie Burrill

- We are hiring and training summer staff. We are currently at 90 lifeguards.
- We will continue to recruit, hire and train into June.
- Water Polo is finishing up its season this weekend with a tournament May 20th-22nd. We will be hosting games for the League-Thursday night, Friday day, and Saturday night.

- We are hosting Sun N Fun days. We presented Water Safety presentations to 6 elementary schools. The schools are scheduled to come and swim May 24th, 25th, and 26th.
- Lap Swimming has been in the outdoor pools this month from 10am-2pm. We have offered short course in the diving tank, and long course in the racing pool. A lot of continued support from our lap swimmers.
- Outdoor pools open on May 29th 12 Noon. We will resume normal summer hours and schedule Tuesday June 1st.
- We will open and run the Hot tub and the Sauna starting June 1st.
- Summer programming will begin on June 7th. This will include swimming lessons, and Pre comp, and Water aerobics.
- Swim team will begin its summer schedule June 1st.
- We will be hosting the CHAT Invitational June 16th-19th. Ben has given permission to hold that event, and change some pool hours. We will be very cautious and make sure to have access for our members and patrons.
- Other business

D. Recreation and Fitness Report- Warren Hallmark

- Flag Football
 - Last games May 22
- AYSO
 - New partnership, effective Fall 2021
- Kids Camp, Tennis and Pickleball Lessons
 - Starting June 2 and June 7, respectively
- Mayor's Cup Pickleball Tournament
 - July 14-24
- Golf Tournament
 - August 24, Mountain Dell Golf Course
- Other Business

E. Parks Report – Ryan Gardner

- Parks
 - Splash Pad

- After last CH2 meeting, still entertaining the idea on whether or not to open the splash pad due to drought conditions
 - Leaning towards keeping closed, but possibly opening short blocks of time on certain days of the week
 - Mill Hollow
 - Taken full maintenance responsibility
 - Set up WM services and WeatherTrak account for irrigation control
 - Kalwall and S. Bldg. painting project completed
 - Later in the season begin gathering estimates to resurface Grand Staircase concrete and address E. parking lot asphalt
 - Received several contractor names from Marc Call
 - Part-time seasonal help applications are picking up some steam
- Visual Maintenance
 - No now projects at this time
 - Routine cleaning and disinfecting throughout the building

F. Executive Director's Report – Ben Hill

Information & Updates

- State Public Health Order
 - Discontinued
 - Masks are recommended for patron and required staff, until June 1st
- American Rescue Act
 - Salt Lake County, UASD, City of Cottonwood Heights
 - Infrastructure (Capital)
 - Antczak Park, South Driveway and ADA Access, etc.
- LWCF Grant Application for a 50/50 Match was submitted on April 28th, 2021
- Wasatch Rock Gravel Pit Development-Possible Annexation
 - Report on our April 27th Meeting with the Landowner/ Developer
- Michael J Peterson Pickleball Courts – Signage

- Unveiling/Ribbon Cutting Event: Tentatively... July 14th, 2021
- Brian Nelson's Retirement after 36 years with CHPRSA
 - Replacement: Facility Maintenance Manager
- CH2:
 - Report on Tuesday, May 11th Meeting
 - Splash Pad – Will likely not open in 2021, due to the drought
 - City Ordinance: Regarding Selling in the Parks
 - Next 1:1 Meeting with the City Manager is May 20th
 - City Council Work Session: CHPRSA Report Postponed to Tuesday, June 1st
 - Next CH2 Meeting is Tuesday, June 8th at 10 AM (Bart)
 - Zoom vs. In-Person
- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, April 21st Meeting
 - Friends Crestwood Park (Crestwood Pool will open in 2021)
 - Citizen Donation Program for Park Amenities – April
 - City's General Plan: Landmark Design
 - cottonwoodheightstomorrow.org
 - Dover Hill's Church/Open Space: City Hopes to Acquire the Property
 - Furguson Park and Trail: Developed by the End of 2021
 - Next "Zoom" Meeting is Wednesday, May 19th (6 – 8 PM)
- URPA 2021 Conference
 - Monday, August 30th – Wednesday, September 1st (Provo)
 - We would like to be fully registered by the end of May
- Other

G. Discussion and Information about moving the June Board Meeting from 6/16/21 to 6/23/21 – Ben Hill

- Mr. Hill presented information regarding moving the June Board Meeting from 6/16/21 to 6/23/21.

H. Discussion and Information about the Certified Tax Rate 2021 – Lyse’ Durrant

- Ms. Durrant presented information regarding the Certified Tax Rate.

I. Discussion and Information regarding the 2020 Audit – Ben Hill

- Mr. Hill presented information regarding the 2020 Audit.

Meeting Adjourned the next meeting of the Board will be June 23, 2021

@ 4:00pm