

Cottonwood Heights Parks and Recreation Service Area

Board of Trustees

March 20, 2024

**Work Session-3:15 pm
Board Meeting – 4:00 pm**

AGENDA

WORK SESSION - no action will be taken during the work session

3:15 pm

- A. Quarterly Safety Report
- B. 2024 URPA Conference Review
- C. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Pledge of Allegiance
- B. Verification of Compliance – Open Meeting Law –Bart Hopkin
- C. Review and Approval of February 28, 2024 Board Minutes-Bart Hopkin
- D. Review and Approval of the Financial Statement for February 2024 – Ben Hill
- E. Review and Approval of Accounts Payable Selected Entries for February 2024 – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Executive Director’s Report – Ben Hill
- D. 2024 Capital Projects/Budget Update- Ben Hill
- E. Information and Discussion regarding Policy XIX-Leave-Melissa Ruff

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve Policy XVI: Reimbursable Expenses-Resolution 2024-1
- B. Consideration and Recommendation to Approve Policy #440-Sunday Hours Resolution 2024-3

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CLOSED MEETING (if needed and voted upon)

The above items will be discussed at the Board meeting on March 20, 2024 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on March 20, 2024 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website, and Recreation Center.